

CDN BOARD MEETING MINUTES
OCTOBER 27, 2005

Strategic Planning Reactions

- Board members were glad to hear that there was no pre-set agenda
- Good to hear positive suggestions about the writing centers
- Current comments about the writing centers have not been very good: students haven't heard about the service, there is too much paperwork to complete for service, limited time availability and no flexibility.
- Would have liked the meeting to have more time allotted to student services task force and a bit more focus on career issues (didn't get as much focus due to AAN members also being present)
- The board also appreciated that members of the task force have also made direct phone calls to offices for ideas/feedback.
- Appreciated hearing the comment that there needs to be a standard service across campus and more staffing. This is important for leadership to hear.
- The Student Support Task Force has mentioned having a meeting with CDN Board. The Board agreed this would be valuable to focus the conversation on career issues.

Communication Committee Update

- First meeting was held and the following people attended: Maggie Kubak, Paul Timmins, Carli Braun, Barb LaPorte, Morgan Kinross-Wright, Amy Greeley, Jen Engler
- The first step for the committee is to become more familiar with the CDN web site.
- Brainstorming will be the next step (project ideas, determine groups and individuals we need to communicate to) then focus the goals for this year. AAN is currently at the top of the list.
- Improving career services presence for students – to make sure they know what events are being run by their career offices (CDN isn't meaningful to them.)
- Next Communication Committee meeting will be on November 11.

Graduate Student Committee

- Some money from the graduate school fund has been spent on a Graduate level GoldPASS tester. Kathryn is supervising this student.
- The graduate school career fair idea was raised and researched (doing it near the U of M Job and Internship Fair was the idea)
- In talking with employers, peer institutions no one else is doing this
- Employers felt they wouldn't use such a fair because they have more specific needs than a career fair might provide
- Spring was also not the ideal time for employers seeking graduate level students.
- The graduate school career fair idea has been tabled for now.
- Kathy is still investigating a Diversity Graduate Career Fair
- Maggie recommended investigating other "signature" events that happen across the country for graduate students.

- Becky recommended that any events should also include professional schools, and that the graduate student committee should connect with the Health Careers Center to be sure to think broadly about employers and programs.

Recruitment Committee

- The recruitment committee will be meeting in November now that the Etiquette Dinner is completed
- The committee includes Sarah Nagel Newberg, Liz, Amy Greeley

Etiquette Dinner

- The Etiquette Dinner was a success.
- Evaluations and student data are being summarized and will be available soon

Discovering Your Place

- DYP planning is also beginning soon. Several new committee members have been recruited to help with the event including several advisors.

Professional Development

- November – GoldPASS training
- December – University Relations will visit with the goal of learning how U relations can support the work we do and how we can help them to do their work and promote the U
- We may want to ask them if they could have a point person from U relations who is our CDN point person
- January – Tentatively 8:30am-lunch with 1 speaker and the remaining time business meeting. Speaker likely to be something on self care. Professional development committee will secure the room for the retreat.
- Spring speakers were also reviewed, Beth can send anyone interested the list
- Maggie suggested finding room for the Federal Government to discuss applying for federal positions either within a CDN meeting or as a separate meeting.
- Due to the Regents meeting the same days as CDN general meetings, we will move general CDN meetings to the 1st Thursday of each month beginning in February

January Business Meeting

- Topics to cover in the meeting were discussed and included: committee updates, event updates, Big 10 events, budget review and Career Office update including big news in offices, good ideas.
- Our May longer meeting would be a good opportunity to do a “best practices” discussion.

Tate Awards

- Discussed that the Tate Awards information was sent to AAN not CDN yet the award criteria include a career component.
- All agreed that this is something it would be nice for CDN to be included on since there is some top staff in our ranks.
- Heidi will email Jerry and Craig to ask if CDN members can also be nominated